SOPs

As many of you are aware, the Alliance has always promoted Standardized Operating Procedures (SOP). Whether it's been from one of our circuit riders or through our training sessions, emergency response training should *always* include SOP procedures for *every* operational segment of your utility. This includes treatment facilities, lift stations, booster stations, distribution/collection systems, etc. With the worst predicted to come mid to late April, let's get prepared. Now is the time to ensure you have these written documents completed and placed in respective locations. You can add these to your current Emergency Response Plans.
For instance on booster and lift stations, list all shut down and start up procedures for *every* station in your system. Make sure they are posted at every station. Consider placing them in protective coverings. Make sure information is at significant locations on where these directions can be located i.e. utility office and/or plants.
Do the same with operations at plants, what needs to be monitored and recorded, how to shutdown and startup, when and how to backwash, etc.
Lists of contractors with contact information should be at accessible locations. Staff and elected officials should be made aware of the existence of this information and its importance.
Make sure you have our Alliance contact information available. We are on standby 24/7. If you need help drafting these documents, call us. We can help remotely in many ways. If you want to talk to us face to face, we can arrange it electronically via smartphones and computers/laptops.
Where there's a will, there's a way. We've been testing alternative ways of communication.
Let's stay safe but prepared.

Other things to consider: (included but not limited to)
Generators: start up and shut down procedures, fuel supplies
Equipment/Spare parts, Suppliers: pumps/motors sizes (start with booster and lift stations), chemical feed equipment
Chemical Suppliers: include backup suppliers

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