

# State Mobe Webinar Series 2016

## WASHINGTON STATE FIRE SERVICES RESOURCE MOBILIZATION PLAN

### **Mobilization Awareness (Instructors Chief Randy Johnson & DSFM Esther Hernandez) Wednesday, April 13th 1000-1100**

Mobilization Awareness training is required for all personnel who may be called to respond to a state mobilization incident. This training will provide basic information to emergency responders on the:

- Washington State Fire Services Resource Mobilization Plan
- Operating environment in which the responder will be working
- Necessary systems and procedures in place at a major emergency event for the responder to adequately function and perform
- Appropriate actions and behavior expected of the emergency responder
- Compensable hours for personnel and equipment

### **Mobe Paperwork 101 (Instructors DSFM Esther Hernandez & DSFM Barbara Maier) Wednesday, May 4th 1000-1100**

All reimbursement paperwork is audited by Mobilization staff prior to payment to ensure all hours listed are reimbursable under the Plan. This training will provide information to emergency responders on:

- Required documentation on OF-286s, OF-288s, CTRs & shift tickets
- Common documentation errors
- Extraordinary circumstances, i.e., extended TVL, reassignments, etc.

### **Show me the money! Reimbursable vs Non-reimbursable (Instructors DSFM Esther Hernandez & DSFM Barbara Maier) Thursday, May 19th 1000-1100**

In accordance with the Plan, the Washington State Patrol will reimburse fire agencies for the eligible costs incurred while mobilized for a major emergency incident. Discussion will focus on Section 16—Personnel Compensation & Section 17—Apparatus Compensation.

### **Career Reimbursements (Instructor DSFM Esther Hernandez) Wednesday, June 1st 1000-1100**

Correctly completed career reimbursement requests with necessary supporting documentation are crucial to timely and accurate reimbursements. Career submittals are a time consuming and complex part of the reimbursement process. During this training we will:

- Review compensable hours for Mobilized and Backfill personnel
- Review the current Personnel Reimbursement Request form
- Discuss examples of correctly completed forms

## Washington State Fire Marshal's Office

Mobilization Program  
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### *Webinar Series:*

*The SFMO is offering a series of free webinars to fire agencies and personnel that respond to mobilization incidents. The webinars will delve into various aspects of the Washington State Fire Services Resource Mobilization Plan (Plan) and offer guidance on a variety of topics including what to expect when responding and how to complete the various forms.*

### [REGISTER](#)

All sessions will be conducted via WebEx. Confirmation emails with a WebEx link will be sent to participants approximately three days prior to the scheduled training date.

