**12.01.03 ACCIDENT PREVENTION PROGRAM**

**1.0 REFERENCE**

 WAC 296-305-01505

 Policy 12.1.1, 12.1.2, 12.1.3

**2.0 POLICY**

**2.1** It is the policy of this department to provide its employees with a safe and healthful work environment. The policies and guidelines in this Accident Prevention Program are designed to reduce or prevent employee occupational injuries or death.

**2.2** The Department shall establish the position of Health and Safety Officer.

**2.3** The Health and Safety Officer will be responsible ensuring that members/employees are trained, knowledgeable of, comply with, and follow the Accident Prevention/Health and Safety program:

 **2.3.1** Report all injuries immediately to your Officer in Charge, who will report them to the Health and Safety Officer.

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 **2.3.2** Unsafe conditions and practices may be reported directly to the Health and Safety Officer or the Chief.

 **2.3.3** The use, care, selection and maintenance of required personal protective equipment is mandated by SOP 12.02.01.

 **2.3.4** The proper actions to take in event of emergencies in the fire station including the routes of exiting from areas. Evacuation plans are posted on the Health and Safety Board in the training room.

**2.3.5** Identification of the hazardous gases, chemicals or materials involved, along with the instructions on the safe use and emergency action following accidental exposure are covered in our Department’s GHS HAZCOM written plan.

 **2.3.6** The Department's total Accident Prevention/Health and Safety program covers the requirements of WAC 296-305 through a series of SOPs. See 5.1 below for a list of the components of the Department’s Accident Prevention/Health and Safety program.

**2.3.7** Before starting a work assignment, each Firefighter will be given an on-the-job review of the practices necessary to perform the initial job assignments in a safe manner.

**2.4** A safety committee shall be formed and operate under the policy 12.01.05

**2.5** Inspections of fire stations shall be made at least monthly and records maintained to ensure that stations are reasonably free of recognized hazards. These inspections shall include, but not be limited to, tools, apparatus, extinguishers, protective equipment, and life Health and Safety equipment.

**3.0 DEFINITIONS**

**4.0 RESPONSIBILITY**

**4.1** The Fire Department's Health and Safety Officer has complete responsibility for the administration of the department's Accident Prevention and Health and Health and Safety Programs.

**4.2** The Fire Department's Health and Safety Officer, through the fire chief, shall have the authority and responsibility to identify and recommend correction of Health and Safety hazards and act on all matters relating to the operation and administration of the Accident Prevention Program.

**5.0 GUIDELINES**

**5.1** The Total Health and Safety Program for the Department is composed of the following areas:

 (Note: replace xxx with your specific policy number)

 **5.1.1** General Health & Health and Safety Program

 xxx Injury and illness reports for members/employees

xxx Accident investigation

xxx Accident prevention program

xxx Fire department Health and Safety officer

xxx Management's responsibility

xxx Employee's responsibility

xxx Safeplace standards

xxx First-aid training and certification

xxx First-aid kits

 **5.1.2** Personal Protective Equipment & Clothing

xxx Personal protective equipment and protective clothing

xxx Eye and face protection

xxx Hearing protection

xxx Hand protection

xxx Body protection

xxx Body armor

xxx Foot protection for structural fire fighting

xxx Head protection

xxx Personal alert Health and Safety system (PASS) protection

xxx Life Health and Safety ropes, harnesses, and hardware protection

 **5.1.3** Emergency Medical Protection

xxx Emergency medical protection

 xxx Infectious Disease Control - Liquid Borne Pathogens

 xxx Airborne Infectious Disease Control

 **5.1.3** Hazardous Chemical Protection

xxx Hazardous materials protection

 **5.1.4** Respiratory equipment

xxx Respiratory equipment protection

**5.1.5** Automotive fire apparatus

xxx Automotive fire apparatus design and construction

xxx Automotive fire apparatus equipment

xxx Automotive apparatus operational rules

xxx Fire apparatus maintenance and repair

xxx Aerial ladders

xxx Elevated platforms

 **5.1.7** Emergency Operations

xxx Emergency fireground operations-structural

xxx Confined space rescue operations

xxx Rope rescue operations

xxx Trench rescue operations

xxx Watercraft rescue operations

xxx Hazardous materials operations

xxx Aircraft rescue and fire fighting

 **5.1.8** Training

xxx Fire Training and Member Development

xxx Live Fire Training New Version

xxx Non-Live Fire Training/ Asbestos Hazards

xxx Fall Protection

 **5.1.9** Fire Service Equipment

xxx Fire service equipment

xxx Testing fire service equipment

xxx Ground ladders

xxx Electrical

 **5.1.10** Facilities

xxx Requirements for fire station facilities

xxx General requirements

xxx Sanitation, disinfection, cleaning and storage areas

xxx Sleeping areas

xxx Apparatus areas

xxx Indoor air quality

xxx Refueling areas

xxx Hose drying towers

xxx Drill tower training facilities

xxx Fire station equipment and tools

**5.1.11** Wildland Fire Fighting

xxx Wildland fire operations

xxx Personal protective clothing and equipment for wildland fire fighting

xxx Respiratory protection for fire fighters

xxx Wildland personnel accountability

xxx Apparatus standards for wildland fire fighting

xxx Occupant restraints and enclosures for Wildland fire fighting

xxx Equipment for wildland fire fighting

xxx Aircraft operations for fighting wildland fires

xxx First-aid for Wildland fire fighters

xxx Training for Wildland fire fighting

**6.0 ADDITIONAL REFERENCES**

 N/A

**7.0 APPENDIX**

 N/A