

# Firetown Fire Department Contact Report on Performance

Entries in this log are a record of an incident(s) / event(s) and are not discipline in nature nor are they a substitute for discipline.

**DATE:** \_\_\_\_\_ **NAME:** \_\_\_\_\_ **EMP#:** \_\_\_\_\_

COMMENDED

**SOURCE OF ACTIVITY**

**SHIFT**

OBS  CALL

A-Shift  B-Shift  C-Shift

**PERFORMANCE AREA**

**STRONG**     **NEEDS IMPROVEMENT**

REPORT WRITING

PERSONAL APPEARANCE

RULES & REGULATIONS

ATTENDANCE / TARDINESS

ATTITUDE TOWARD DUTIES

KNOWLEDGE AND PERFORMANCE

JUDGMENT & TACTICS

ADAPTABILITY

SUPERVISION SKILLS

OTHER

**COMMENTS:**

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Battalion Chief

