

MAPARS

Mobilization Apparatus Personnel
Active Reporting System

What is MAPARS?



- MAPARS is a web based database created to help improve awareness of resource availability on a state, regional and county level.
- MAPARS also provides the means to status, assign, deploy resources and easily create a manifest when responding to a mobilization request.

Who can access MAPARS?

- Guests: Can see what resources are available and where they are assigned.
- Department Coordinators: Can view, add, delete and manage their department resources.
- Regional/County Coordinator: Can view, enter, delete and manage all resources as well as enter County and Department Coordinators and modify drop down menus.

Adding Coordinators

- Regional Coordinator – Will have responsibility to enter the County/Zone Coordinators for each county within your region into the system.
- County Coordinator(s) – Will have responsibility to enter agencies and Department Coordinators from your county that will be adding resources into the system.
- Department Coordinator(s) – Will have responsibility to add their agencies resources into the system.

LOGIN AND PASSWORD

- <https://www.snocountychiefs.org>
- MAPARS Tab
- Login (Email Address)
 - > Example "smith@nkfr.org"
- Password
 - > p@ssw@rd



Main Page

Once your user name and password have been established and you access the site you will see your information pop up which includes:

- Agency
- Email
- Region
- County
- Group (Department, County or Regional Coordinator)

Main Page

LEADERSHIP ~ INTEGRITY ~ HONOR

State Mobilization Reporting System – Main Page

User: John Rommen	Region: Southeast
Agency: Kennebec Fire Department	County: Berton
E-mail: johnrommen@kennebecfire.us	Group: Department Coordinator

This is the main information page for the State Mobilization Record System. This is where you will see the latest / current news pertaining to State Mobilization.

UPDATE INFO

- “Update My Info” is the last tab on the left.
- Click on this tab, fill in your info and change your password.

State Mobilization Reporting System – Update My Information

To update your personal contact information, replace/add your information in the respective form fields below. When completed, click on the "Update Button" to update your information in the system records. All updates are completed immediately.

DAY PHONE <input type="text"/>	EVE PHONE <input type="text"/>	CELL PHONE <input type="text"/>	PASSWORD <input type="text"/>
EMAIL ADDRESS <input type="text"/>			

Accessing Resources

- Now that your information is up to date you can start sorting through resources from all participating regions, counties and departments.
- Simply click on the view resources tab on the left and you can view any and all available/not available resources.

View Resources

Here you will find resources broken up into one of four categories, allowing you to be more specific in your search:

- Category (Brush Engine, EMS)
- Deployment (Resource deployment location)
- Available for Mobilization (State, Region, County, Red Card or Other)
- Service Status (Available, unavailable)

View Resources

Log Out

Main Page

View Resources

By Category

- Aerial / Truck
- Boat
- Brush Engine
- Command
- EMS Unit
- Tractor
- Incident Management Team
- Incident Management Team
- Overhead
- Structure Engine
- Support
- Technical Rescue
- Tanker

By Deployment

By Mobilization Type

By Service Status

Coordinators

Useful Links

Record Management

State Mobilization Reporting System – By Category – Aerial / Truck

Below is a listing of apparatus that are currently **Aerial / Truck**, with the apparatus being grouped according to the department it belongs to. To view the respective listing of apparatus, click on the respective department name to expand the bar to display the apparatus list.

Total Apparatus Count: 14

- Aringford Fire Department
- Bellevue Fire Department
- Everett Fire Department
- Remond's Fire Department

Aerial / Truck II Type 1 (L1912)

- Lynnwood Fire Department
- Marysville Fire District
- North Snohomish County Regional Fire Authority
- San Juan County Fire District 3 (San Juan Island)
- Snohomish County Fire District 1
- Snohomish County Fire District 3
- Snohomish County Fire District 7

View Resources

When selecting Service Status all you will see "Available" and "Not Available".

Under these you will find every department that uses MAPARS. Under each department you will find a list of apparatus and personnel that are available, or not available.

View Coordinators

Under coordinators you will find the three types discussed before, Region, County and Department.

All coordinators can be found according to the county in which they work.

Information here will include names of all coordinators, addresses, emails and phone numbers.

View Coordinators

Record Management

Record management is where agencies, resources, personnel, coordinators, can be added, deleted or updated as needed.



Record Management Add/Update Agency

- ☐ WSP Contract / EMAC Information
 - WSP Contract
 - Check **Yes** if agency has current WSP Contract
 - Check **No** if agency does not have a WSP Contract
 - Note: Agencies must have a WSP Contract to participate in State Fire Resource Mobilization
 - EMAC
 - Check **Yes** if agency will commit resources to a EMAC request
 - Check **NO** if agency will not commit resources to a EMAC request
- ☐ Agency Information
 - Region – Select the appropriate Fire Defense Region from the drop down menu
 - County - Select the appropriate County from the drop down menu
 - Agency ID – Enter State ID Number Example (18D10)
 - Federal ID Number – Enter the agency Federal ID Number (91-XXXX)
 - Agency Name – Enter Operating as Name
 - Physical Address – Enter Full Physical Address
 - Mailing Address – Enter Full Mailing Address

Record Management Add/Update Agency

- ☐ Agency Information Continued
 - Business Phone – Enter the agency business phone number
Format 000-000-0000
 - Facsimile – Enter the agency fax number Format 000-000-0000
 - Dispatch Phone (Non Emergency) – Enter the 24 hour non emergency phone number for the agency dispatch center.
- ☐ Primary Point of Contact (POC)
 - Enter the full Name, Telephone Number, and Email Address for the agency primary contact
- ☐ Mobilization Personnel Counts
 - RED CARD – Enter the **TOTAL** number of NWCG Position Qualified personnel the agency will commit to a regional or state mobilization request for a Wildland Fire Incident.
 - NON RED CARD – Enter the **TOTAL** number of personnel the agency will commit to a regional or state mobilization request for an All Hazard Incident.

Record Management Add Resource

- Mobilization Availability – Check YES or NO for each of the mobilization availabilities; "State" "Region" "County"
- Resource Information
 - Select the agencies Region from the drop down menu
 - Select the agencies County from the drop down menu
 - Select the agencies Name from the drop down menu
 - Select the appropriate Resource Category from the drop down menu
 - Select the appropriate Resource Type from the drop down menu
 - Enter your agency Resource ID Example; E81, BR81, L1, M2, Battalion 1
 - Enter the Vehicle License Number
 - Enter the Water Tank size in "gallons" (Leave blank if not applicable)
 - Enter the Fire Pump Rating "GPM" (Leave blank if not applicable)
 - Enter the Service Status (availability) from the drop down menu (You will update Service Status whenever the resource availability changes)

No further entry is required in the subsequent fields until that unit is deployed.

Record Management Add County/Department Coordinator

- Agency Name – Select from the drop down menu the agency name in which the County or Department Coordinator is a member.
- Add the first, last name, and email address for the County or Department Coordinator
- Submit

Creating a Manifest



Manifest

Once your Resource Information has been entered into the system, you are now able to create a Manifest for use with State Fire Resource Mobilization.

Submitting the Manifest form will email copies to the State EOC, State Fire Marshals Office, Region, County and Department Coordinators.

Manifest

- ❑ Select the Record Management Tab
- ❑ Select Resources, Update / Deploy Resource
- ❑ Select the appropriate County
- ❑ Select the appropriate Agency
- ❑ Select the Resource you are deploying
- ❑ Change Service Status to State Mobilization
- ❑ Under "Resource Location" Place the Fire Name and Base Location
- ❑ Under "Date Deployed" place the date
 - Format MM/DD/YYYY
- ❑ Place the number of "Red Card" or "Non-Red Card" personnel assigned to the deployed resource.
- ❑ Update Record

Manifest

- ❑ On the Update Screen, Select Create Mobilization Manifest
- ❑ Section One – All form fields in "Section One" are required fields and must either have appropriate information entered, or selected in order to submit a completed "Mobilization Manifest. If the form field does not apply to resource being deployed, enter NA in the form field. If there is data format in a field, follow that format when entering data/information into the field.
- ❑ Fire Jurisdiction, Contact Name, Federal ID, Equipment Type, Equipment Type Sent, Vehicle License, Equipment Number will auto-transfer from the Resource entered in the system into the form.

Manifest

- ▣ Section Two – Collects data / information pertaining to the individuals/personnel assigned to a deployed resource. At minimum, the "Person 1" fields are required, and information must be either entered, or selected for all form fields under the "Person 1" area, in order to submit the Mobilization Manifest
- ▣ Once you have completed both sections of the Manifest, click on the Submit Button on the bottom of the page.
- ▣ The Manifest has now been emailed to the State Fire Marshal, Washington State EOC, Regional, County, and Department Coordinator.

MAPARS

QUESTIONS
